

## Accepting donations of book collections and archives

The **Historical Library** selectively accepts donations of book and archive collections that are relevant to its identity and purposes after evaluation by the staff and approval by the Board of Directors of the Foundation.

### [The thematic units of the IB](#)

The Library reserves the right to accept the donation in whole or in part. Once the material comes into its possession, the donor waives any right to the donated material and the Library decides on its disposal and management.

The donated material should be in as good a condition as possible.

Donations of encyclopedias, dictionaries, publications from newspapers are not accepted.

A letter of thanks is sent to all donors.

### **If you are interested in donating books or archival material:**

Please send an email to [info@laskaridisfoundation.org](mailto:info@laskaridisfoundation.org)

with subject "Intention to donate books / archive", which will indicate your contact details (name, telephone) as well as a brief description of the material you wish to donate: topics covering, approximate number of items, list of material if any, information about the creator of the library / archive if different from the donor.

The Library staff will contact you to evaluate the material.

You will be informed in writing whether or not your donation has been accepted.